2026 GENERAL LOCAL GOVERNMENT ELECTION

Candidate Nomination Information Package

▶ Last updated: September 25, 2026



This package has been compiled to assist individuals interested in running for Mayor, Councillor, or School Trustee in the 2026 City of Port Moody General Local Election.

portmoody.ca/vote

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If you have questions regarding the information contained in this package, please contact the Elections Office:

Philip Lo
Chief Election Officer
604.469.4505
elections@portmoody.ca

Adam Shroff
Deputy Chief Election Officer
604.469.4723
elections@portmoody.ca

This document is intended as guidance only and is not intended to be a fulsome or exhaustive resource.

What's new and what's changed for the 2026 Election

1. New ways to submit your nomination documents to the Chief Election Officer

Due to changes to the *Local Government Act* in 2025, candidates will now be able to submit their nomination documents to the Chief Election Officer (CEO) in-person, by mail, by fax, or by email, without needing to deliver the original copy to the CEO.

Whichever method you choose, **all nomination documents must be received by the CEO by 4:00pm sharp on Friday, September 11, 2026**.

- Nomination documents received after this deadline will not be accepted.
- Nomination documents that are incomplete or missing required information by the deadline will not be accepted.

Candidates are strongly encouraged to make an appointment with the CEO to submit nomination documents. This ensures that the Election Office can thoroughly review nomination documents at the time of submission, go over important election information, and to answer questions.

To make an appointment with the CEO, please email elections@portmoody.ca or visit the Legislative Services counter on the first floor of Port Moody City Hall, 100 Newport Drive. Please allow up to 1 hour for each appointment.

2. Elector organizations endorsements

Elector organizations will no longer be required to submit separate candidate endorsement documents. Instead, candidate endorsement is now part of the candidate nomination documents, on page 3 of Candidate Nomination Form C2. A signed consent statement for the endorsement by the candidate and the authorized principal officer for the elector organization are required.

3. New Election and Political Signs Bylaw No. 3514

The new Election and Political Signs Bylaw No. 3514 is now in effect. All candidates and elector organizations are strongly encouraged to review the entirety of this bylaw to ensure they are familiar with new provisions, in particular **changes to permissible locations for election signage on public property.**

The Election Office will work closely with the Bylaw division to address election sign complaints and concerns.

4. Candidate privacy

To protect candidates' privacy, personal information such as residential address and telephone number will now be redacted in all documents that contain this information and which are required to be publicly posted online. The name of the jurisdiction where candidates reside will remain publicly available.

Elections BC will also be required to redact or delete candidates' personal information including residential and mailing addresses and telephone numbers when publishing financial disclosure statements and related supplementary reports.

5. Candidate expense limits

All candidates have expense limits that apply during the campaign period. Each election area and office has its own limit, which is based on the office and population of the election area. These limits apply to the 2026 General Local Elections and all subsequent by-elections.

Office	Expense Limit
Mayor	**$34,268.43**
Councillor	**$17,277.69**
SD43 Trustee Election Area 2 (Port Moody)	**$17,435.39**

6. Specifications around paper stock for candidates participating in the city-wide election brochure mailer

Candidates running in the 2026 City of Port Moody General Election may choose to include their campaign brochure in a city-wide mailer distributed the week of September 28, 2026. Brochures **must** be printed on **UNCOATED** 60lb offset or 24lb bond paper. Otherwise, the City's mailing house will not accept the brochure for this package mail-out. See page 10 for more information.

7. Mail ballot voting

The CEO is now authorized to designate drop-off locations where voters may return completed mail ballots, as another option to having voters return ballots by mail. If the CEO decides to use this authority, the location and hours for each authorized drop-off location will be announced at a later date.

2026 General Local Election timeline

9:00am on September 1, 2026 — Nomination period begins

- Candidates can submit their nomination documents to the Chief Election Officer (CEO)
- List of electors available for public inspection
- Period of objection to registered electors begins
- Nomination papers become available for public inspection as documents are received

4:00pm on September 11, 2026 — Nomination period ends

- CEO submits required nomination documents to Elections BC.
- Declaration of candidates posted at City Hall and at portmoody.ca/vote
- Period of objection to registered electors ends

4:00pm on September 18, 2026 — Candidate withdrawal deadline

- If a candidate does not withdraw from being a candidate or have their nomination challenged, they officially become a candidate in the 2026 General Local Election for the City of Port Moody.

September 26, 2026 — Candidate election signs can be placed at permissible locations

- Under authority of the *Local Government Act* the Chief Election Officer has requested a bylaw enforcement relaxation of provision **8.1(a)** of the Election and Political Signs Bylaw. As a result, local government election candidates are permitted to place campaign advertising signage starting **Saturday, September 26, 2026**. This change reduces the gap in sign placement dates between local general and provincial election campaign signs. All other provisions of the bylaw will continue to be enforced.

8:00am–8:00pm on October 7, 2026 — First advance voting opportunity

- Advance voting takes place in the Wellness Room at the Port Moody Recreation Complex (300 Ioco Road)

8:00am–8:00pm on October 10, 2026 — Second advance voting opportunity

- Advance voting takes place in the Wellness Room at the Port Moody Recreation Complex (300 Ioco Road)

2026 General Local Election timeline (continued)

8:00am–8:00pm on October 17, 2026

General voting day

- General voting takes place at the Port Moody Recreation Complex (300 Ioco Road), Kyle Centre (125 Kyle Street), Heritage Mountain Community Centre (200 Panorama Place), and Glenayre Community Centre (492 Glencoe Drive)

After 8:00pm on October 17, 2026

Preliminary election results

- Election results from the four October 17, 2026 voting locations will be reported to the CEO
- Election results from the two advance voting opportunities will be generated and reported to the CEO
- Validated mail ballots will be opened and processed through one assigned vote tabulator machine, and the results generated and reported to the CEO
- The CEO will generate the preliminary election results and report the results on the City's election webpage

By 4:00pm on October 21, 2026

Declaration of Official Election Results

- The CEO will declare the official election results by no later than 4:00pm on October 21, 2026

October 24, 2026

Last day to remove candidate election signs

7:00pm on November 3, 2026

Inaugural Council

November 20, 2026

Last day that election materials are available for public inspection

January 15, 2027

Deadline for filing Campaign Financing Disclosure Statements with Elections BC (90 days after Election)

Submitting your nomination forms

Nomination forms are available from the City's website at portmoody.ca/vote. Printed copies of nomination documents are also available upon request. Please email elections@portmoody.ca to request printed copies.

Nominations will only be accepted from 9:00am on Tuesday, September 1, 2026 to 4:00pm on Friday, September 11, 2026 in the following ways:

- In-person;
- By mail;
- By fax to 604-469-4550 (contact the Election Office to confirm transmission); and
- Electronically by email to elections@portmoody.ca

Whichever method you choose, **all nomination documents must be received by the CEO by 4:00pm sharp on Friday, September 11, 2026**.

- Nomination documents received after this deadline will not be accepted.
- Nomination documents that are incomplete or missing required information by the deadline will not be accepted.

Candidates are strongly encouraged to make an appointment with the CEO to submit nomination documents. This ensures that the Election Office can thoroughly review nomination documents at the time of submission, go over important election information, and to answer questions.



To make an appointment with the CEO, please email elections@portmoody.ca or visit the Legislative Services counter on the first floor of Port Moody City Hall, 100 Newport Drive. Please allow up to 1 hour for each appointment.



Required qualified nominators

Each candidate will require a minimum of **two qualified nominators**. A "qualified nominator" means a qualified elector for the City of Port Moody as defined under sections 65 and 66 of the *Local Government Act*. To be certain, candidates are encouraged to seek more than the minimum number of nominators. If a nominator is unsure if they are qualified, they can reach out to the Election Office directly by phone or email to confirm their qualifications. For privacy reasons, candidates **should not** contact the Election Office on behalf of their nominators.

Candidate nomination documents and contact information

The *Local Government Act* requires nomination documents to be available for public inspection in person, and the City's General Local Election Bylaw No. 3367 requires the documents to be made available electronically on the City's website. Some personal information such as a candidate's residential address will be redacted before nomination documents are posted online.

Voting dates, locations, and hours

Advance voting opportunities

Date	Voting location	Address
October 7, 2026, 8:00am–8:00pm	Port Moody Recreation Complex – Wellness Room	300 Ioco Road
October 10, 2026, 8:00am–8:00pm	Port Moody Recreation Complex – Wellness Room	300 Ioco Road

General voting day

Date	Voting location	Address
October 17, 2026 8:00am–8:00pm	Glenayre Community Centre	492 Glencoe Drive
	Heritage Mountain Community Centre	200 Panorama Place
	Kyle Centre	125 Kyle Street
	Port Moody Recreation Complex	300 Ioco Road

Mail ballot voting

A mail ballot application form will be made available at portmoody.ca/vote or from Legislative Services at City Hall (100 Newport Drive) beginning in late August. All mail ballots must be received by the Election Office at City Hall (100 Newport Drive) OR at an authorized drop-off location (if the CEO designates such locations) by 8:00pm, Saturday, October 17, 2026 in order to be counted for the election.

Use of automated vote tabulators

The City of Port Moody uses automated vote tabulators to tabulate election results. Voting procedures using automated vote tabulators are included in the General Local Government Election Bylaw No. 3367 for information. Please note that Schedule A to the Bylaw demonstrates only a sample form of ballot; the final ballot may include slight variations.

Logo restrictions, website, and signage overview

City of Port Moody logo restrictions

The artwork, symbols and typographical content of the City of Port Moody logo and wordmark, and the I ♥ Port Moody wordmark are trademarked and protected under the copyright laws of Canada. **Candidates may not use the City of Port Moody logo or wordmarks on any campaign collateral.** This includes portions or segments of the logo.

The City's website

All official election information is posted at the City of Port Moody's election webpage (portmoody.ca/vote), which is updated regularly.

The City does not publish or release official election information through candidates, candidate agents, elector organizations, community groups, or other third parties.

If you require information that is not available on the website or official City notices, please contact the Election Office at elections@portmoody.ca.

Candidate profiles

Candidates will have an opportunity to submit a profile for posting on the City's website. The candidate profile includes a 250-word statement, a photo, and links to a website and/or social media accounts. Candidates will be invited to provide this information after submitting nomination papers.

Campaign advertising signage rules

The Election and Political Signs Bylaw No. 3514 provides regulations on the placement of campaign advertising signs, along with rules pertaining to campaign advertising signage, including size, placement, and permitted locations.

Under authority of the *Local Government Act* the Chief Election Officer has requested a bylaw enforcement relaxation of provision **8.1(a)** of the Election and Political Signs Bylaw. As a result, local government election candidates are permitted to place campaign advertising signage starting **Saturday, September 26, 2026**. This change reduces the gap in sign placement dates between local general and provincial election campaign signs. All other provisions of the bylaw will continue to be enforced.

Questions regarding the required sponsorship information on election advertising should be directed to Elections BC.

All-candidates meetings

The City does not host all-candidates meetings or candidate debates. External, community-organized all-candidate events may be submitted to the City's online Event Calendar. Partisan or candidate campaign events will not be accepted on the calendar. Event organizers are responsible for contacting the candidates directly.

Candidate brochure mailer information

Candidates running in the 2026 City of Port Moody General Election may choose to include their campaign brochure in a city-wide mailer distributed the week of September 28, 2026.

About the mailer

- Approximately 16,000 households will receive an election-branded 6.5"x10" envelope that includes a City-produced election newsletter and an assortment of participating candidate brochures.
- A maximum number of 30 candidates can participate in this mailer.
- Brochures for slates are not permitted and individual candidates may only include one brochure in this mailer.
- IDRS administers this mailout on behalf of the City, including the stuffing of envelopes with candidate brochures.
- The mailer is distributed to V3H postal code walks, using data maintained by Canada Post.

Quantity and delivery deadline

- 16,300 copies of the candidate's brochure must be at IDRS by **noon on September 15, 2026.**
- Ship your order to:
  IDRS
  Attn: Chiharu Masotti
  10159 Nordel Court
  Delta, BC V4G 1J8
  Phone: 604-580-5257
  chiharumasotti@idrs.com

Brochures delivered after the deadline will not be included in the mailer.

Costs

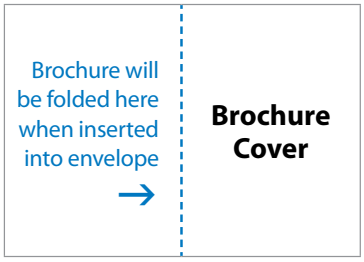
- IDRS has estimated the mailing house administration and postage costs at approximately $750 + taxes per candidate. A change in the number of candidates or mailer weight may see this cost fluctuate.
- Candidates are solely responsible for costs to print their own brochures and have them delivered to IDRS.
- The City of Port Moody will bill each candidate directly for their portion of the mailing cost.

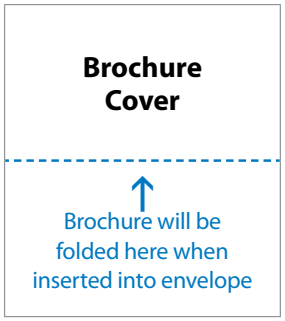
Mandatory paper specifications

- Brochures must be a single flat sheet sized at 8.5" by 11".
- **New for 2026:** Brochures must be printed on **UNCOATED** 60lb offset (24lb uncoated bond paper is equivalent and acceptable). IDRS **will not accept coated paper** for this mailer, including matte, silk or gloss paper.

Folding specifications

- **Brochures must be delivered to IDRS flat (unfolded).** IDRS' machines collate and fold brochures before inserting them into an envelope. The order in which candidate brochures are inserted into the envelope will be rotated equally.
- IDRS can fold the brochures one of two ways:





List of Registered Electors

Each candidate is entitled to one copy of the List of Registered Electors without charge. Prior to receiving the list, each candidate must sign an acknowledgement which outlines the candidate's legal responsibility to:

1. protect the confidentiality of personal information; and
2. use the information only as authorized by the Local Government Act.

The list can be provided electronically or on paper. Additional paper copies may be purchased for $35.42 each.



As soon as possible after the declaration of the final election results, candidates must return the electronic media device by which the list of electors was originally provided. Additionally, all copies of the list of registered electors possessed by a candidate's campaign, whether electronic or on paper, **must be confidentially, completely, and irreversibly destroyed.**

- For **paper lists,** this does not mean simply recycling the paper; the list must be confirmed to be confidentially shredded or confidentially destroyed. Candidates are encouraged to return paper copies of the list of registered electors to the Chief Election Officer for confidential destruction on the candidates' behalf.
- Any and all copies of the **electronic list** of registered electors must be confirmed to be securely destroyed to ensure that the file cannot be restored, saved, or copied by any means. Candidates must not retain any electronic version of the list of registered electors in any format.

Provincial legislation provides significant penalties for making false or misleading statements regarding the list of registered electors and for the misuse of information in the list of registered electors.

Campaign financing and advertising

Elections BC administers campaign financing and advertising rules in local elections. If you have any questions on this topic, please contact Elections BC at 1-800-661-8683 or by email at electionsbc@elections.bc.ca.

Candidates and elector organizations are encouraged to visit Election BC's website to learn about campaign financing and advertising rules for the 2026 General Local Election, including candidate expense limits, third party expense limits, and campaign advertising rules. A list of helpful resources have been included at the end of this nomination package.

- Section 45 of the *Local Elections Campaign Financing Act* prohibits an individual or organization from sponsoring or transmitting election advertising to the public on General Voting Day.

Election offences

Please familiarize yourself with election offences outlined in Division 18 (section 161-163) of the *Local Government Act*, which are applicable to both local government and school trustee elections. Links to relevant legislation governing local elections are included on page 16. Please also note the following:

- Section 163(4) of the *Local Government Act* states that election campaigning cannot take place within 100 metres of a voting place. This includes the following:
  - canvassing or soliciting votes;
  - placement of election signs;
  - distribution of campaign documents and materials;
  - carrying, wearing, or supplying flags, badges, or other items showing support or opposition for a particular candidate, elector organization, or campaign organizer.

Please refer to the 100-metre boundary maps included in the candidate package delineating the no-campaigning perimeters around each voting place. Please note that these boundaries are guidelines for both candidates and election officials. Final determination of whether there is a campaigning infraction of the 100-metre voting location boundary is at the discretion of the Presiding Election Official at each voting location in the absence of the Chief Election Officer.



In addition to the 100-metre voting place boundary prohibition on campaign activities, candidates (and their scrutineers) are not allowed to be present inside a voting place except to cast their ballot and to witness the results after the close of voting. Please see the next page for more details.

Rules regarding candidates and candidates' representatives (scrutineers)

Please share these rules with all your candidate representatives.

- Candidates may only be present at a voting place for the purpose of voting (*Local Government Act*, (s.120(4)) and to observe the generation of the results tape (the count) after 8:00pm.
- Candidates and scrutineers are not permitted to engage in campaign activities inside a voting place or within 100 meters of a voting place. (*Local Government Act*, s.163(4))
- Each candidate or their official agent may appoint one scrutineer for each ballot box used at a voting place (Candidates will be informed of the number of vote tabulators to be used at each voting location.)
- All scrutineers must be appointed by the candidate or the candidate's official agent using Form C6 – Appointment of Candidate Scrutineer from the Candidate Nomination Forms. (*Local Government Act*, s.102)
- All scrutineers who wish to be present at a voting place must present a completed and signed Form C6 to the Presiding Election Official (PEO) of a voting place. (*Local Government Act*, s.103) Scrutineers may make multiple copies of the signed form to be collected by PEOs while retaining a copy to be presented to an election official upon request.
- Scrutineers must follow the legislation, the local government's election bylaw and the direction of the Chief Election Officer and Presiding Election Official at the voting place during voting proceedings and the ballot counting process.
- Scrutineers representing candidates are permitted to be present at voting locations to observe election proceedings and the election results process; however, scrutineers may only do so without obstructing election proceedings.
- The Presiding Election Official may designate the area at each voting place from which scrutineers may observe the proceedings.
- If financial agents wish to be present at a voting place on election day, they must be designated as scrutineers.
- A candidate or a candidate's official agent and one scrutineer per ballot box in use are entitled to be present for each place where the votes are counted. Candidates and representatives who leave a voting location after 8:00pm will not be permitted to return.
- For more information about scrutineers, please see the provincial Scrutineer's Guide to General Local Elections in B.C.



Scrutineers are not permitted to do the following while inside or within 100m of a voting place:

- engage in campaign activities or attempt to influence electors in their vote;
- handle ballots or the vote tabulator machines;
- take photos of the inside of the voting place;
- distribute or display materials that indicate support for a particular candidate, elector organization, or a result in voting;
- assist electors who require assistance because of disability, difficulty in reading, etc.;
- interfere with election officials or obstruct election proceedings.

Cell phone use is only permitted outside a voting place.

Council orientation schedule

Newly-elected members of Council in the 2026 General Local Election attend the following orientation sessions:

October 30, 2026 **9:00am–12:00pm**	A workshop for new members, as well as returning members seeking a refresher on the fundamentals of local government.
November 3, 2026	Inaugural Council – activities will begin around 3:00pm (official photos, issuing I.S. equipment), followed by the inauguration ceremony at 7:00pm in Council Chambers
November 6, 2026 **9:00am–5:00pm**	Council Orientation
November 7, 2026 **9:00am–3:00pm**	Council Orientation
November 19–20, 2026 **Full days**	Budget Workshop
December 9–11, 2026 **(Optional)**	Elected Officials Seminars hosted by the Local Government Leadership Academy (separate registration required)
January 21–23, 2027 **Full days**	Strategic Planning Sessions

Council remuneration and benefits

Indemnity (for 2026)

Mayor	$156,060 annual indemnity
Councillors	$59,731 annual indemnity

- The indemnity for the incoming Council after the Election will be the current 2026 amount, until January 1, 2027, at which time the 2026 amounts will be indexed by the 2026 CPI rate to calculate the 2027 indemnity.
- Council Members sitting on Metro Vancouver Committees and Boards also receive compensation (usually a per meeting amount) as well as expense reimbursements for expenses incurred from Metro Vancouver.
- The Acting Mayor Pay is an annual stipend of $1,950.75 provided as compensation for extra duties that council members take on in the mayor's absence. Theses duties relate to a schedule that is determined at the beginning of each calendar year and consist of attending community events and representing the city at functions. This payment occurs at the beginning of each calendar year.

Benefits

- Council members are eligible to receive 100% coverage for Extended Health, Dental, Group Life Insurance, and Accidental Death and Dismemberment Insurance. The addition of spousal and family coverage will be at the Council Member's expense.

Expenses and mileage

- All of Council's expenses are covered for attendance at conferences/seminars (per the City's Travel Policy) up to the amount set aside by Council in the City Administration Department budget for Council conventions. The City's Travel Policy sets out the amounts that can be reimbursed for breakfast, lunch, dinner, and incidentals while traveling. Meals provided by the conference cannot be expensed to the City for reimbursement.
- Council as a whole has a $3,660 budget (2026) that is split between all seven Council members ($523 per Council member), to be used at each Council Member's discretion to attend community events of their choice. The amount is based on the 2005 Council Indemnity Task Force's recommendation to set an amount of $250 per Council Member; that original $250 has been indexed by inflation each year through the City's budget process to its current $523 per member. It is intended to cover tickets or other costs related to attending community events. Each councillor can pick the events they wish to attend up to the allotted budget amount.
- Council also receives reimbursement for mileage driven for City business at a per kilometer rate ($0.73 for 2026). The rate per kilometer is the rate Canada Revenue Agency sets as the non-taxable rate of reimbursement. Mileage reimbursement is only available for travel outside of Port Moody.

Links and resources

City of Port Moody

- General Election Information – portmoody.ca/vote
- Consolidated City of Port Moody General Local Government Election Bylaw, 2022, No. 3367 *(consolidated for convenience only - contact clerks@portmoody.ca for the original bylaw)*
- Election and Political Sign Bylaw, 2025, 3514
- Guidelines for Respectful Dialogue and Civic Discourse

Elections B.C.

- Elections BC – General Local Elections
- Quick Reference Sheets for the 2026 General Local Elections
- Candidate Expense Limits
- Third Party Expense Limits for the 2026 General Local Election
- Elector Organizations Information
- Information for Third Party Advertising Sponsors

Province of British Columbia

- General Local Election resources for candidates

School District No. 43 (Coquitlam)

- SD43 (Coquitlam) School Trustee Elections Information
- *School Act*

Relevant Legislation

- *Local Government Act*
- *Local Elections Campaign Financing Act*
- *School Act*
- *Financial Disclosure Act*

Other Resources

- Residents' Guide – Your Local Government: A Resident's Guide to Services, Roles & Good Governance | Canadian Association of Municipal Administrators (CAMA)

If you have questions about:
Voting
Counting votes
Election results
Candidates
Where election signs can be placed
Voters lists for candidates
▶ Contact the City of Port Moody 604-469-4505 elections@portmoody.ca

If you have questions about:
Advertising rules
Campaign financing rules
Registration of elector organizations (i.e., local political parties)
Registration of third party advertising sponsors
▶ Contact Elections BC 1-800-661-8683 electionsbc@elections.bc.ca

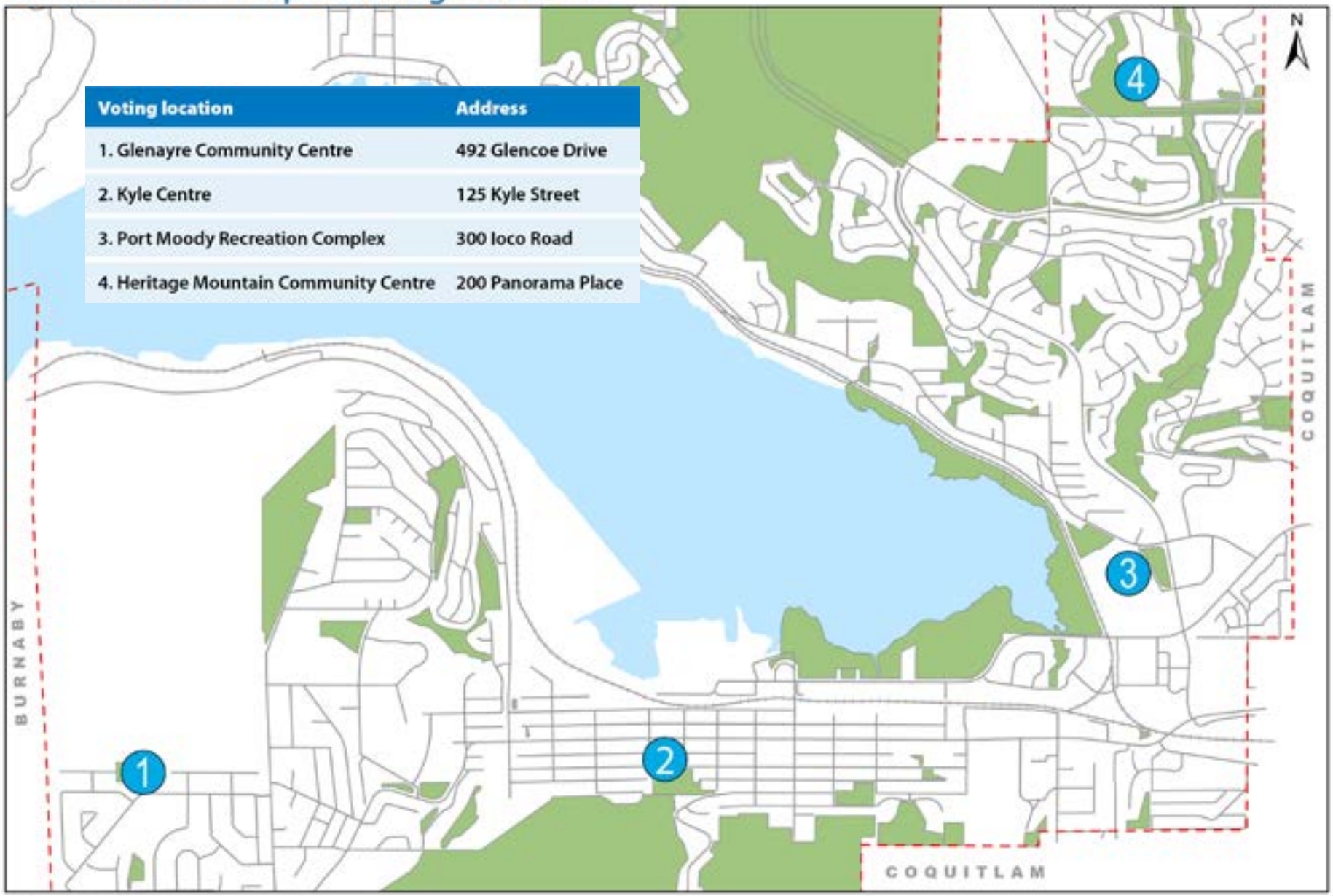
Appendices

- Map of voting locations
- 100-metre boundary maps for voting locations
- City of Port Moody General Local Government Election Bylaw, 2022, No. 3367*
- City of Port Moody Election and Political Signs Bylaw, 2025, No. 3514
- Guidelines for Respectful Dialogue and Civic Discourse

** Consolidated for convenience only – contact clerks@portmoody.ca for the original bylaw*

Election 2026 - Map of Voting Locations

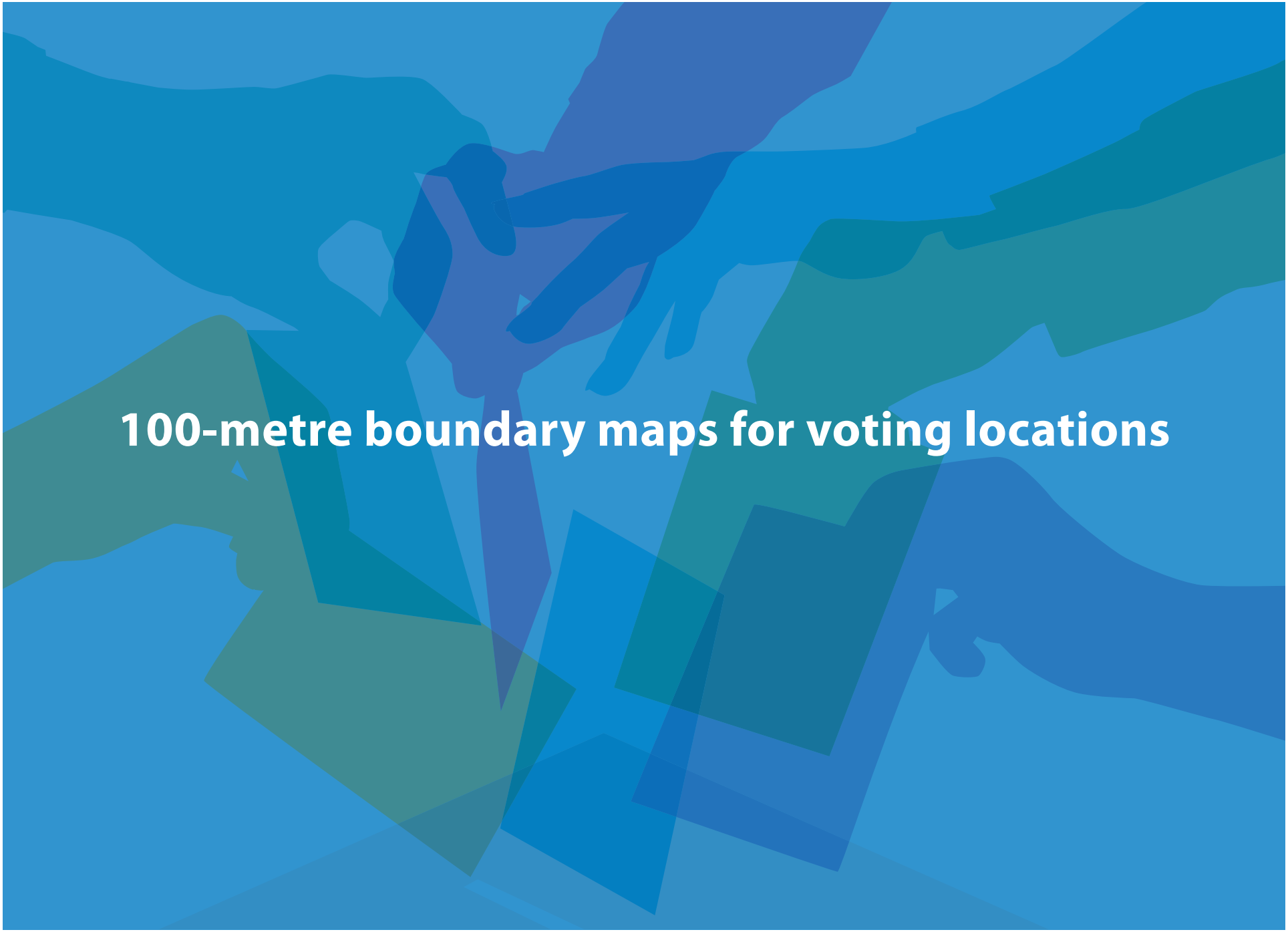
Voting location	Address
1. Glenayre Community Centre	492 Glencoe Drive
2. Kyle Centre	125 Kyle Street
3. Port Moody Recreation Complex	300 Ioco Road
4. Heritage Mountain Community Centre	200 Panorama Place



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DISCLAIMER: THE CITY OF PORT MOODY MAKES NO REPRESENTATION OR WARRANTY EXPRESSED OR IMPLIED WITH RESPECT TO THE ACCURACY, CORRECTNESS OR APPROPRIATENESS OF THE INFORMATION CONTAINED HEREON.

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100-metre boundary maps for voting locations

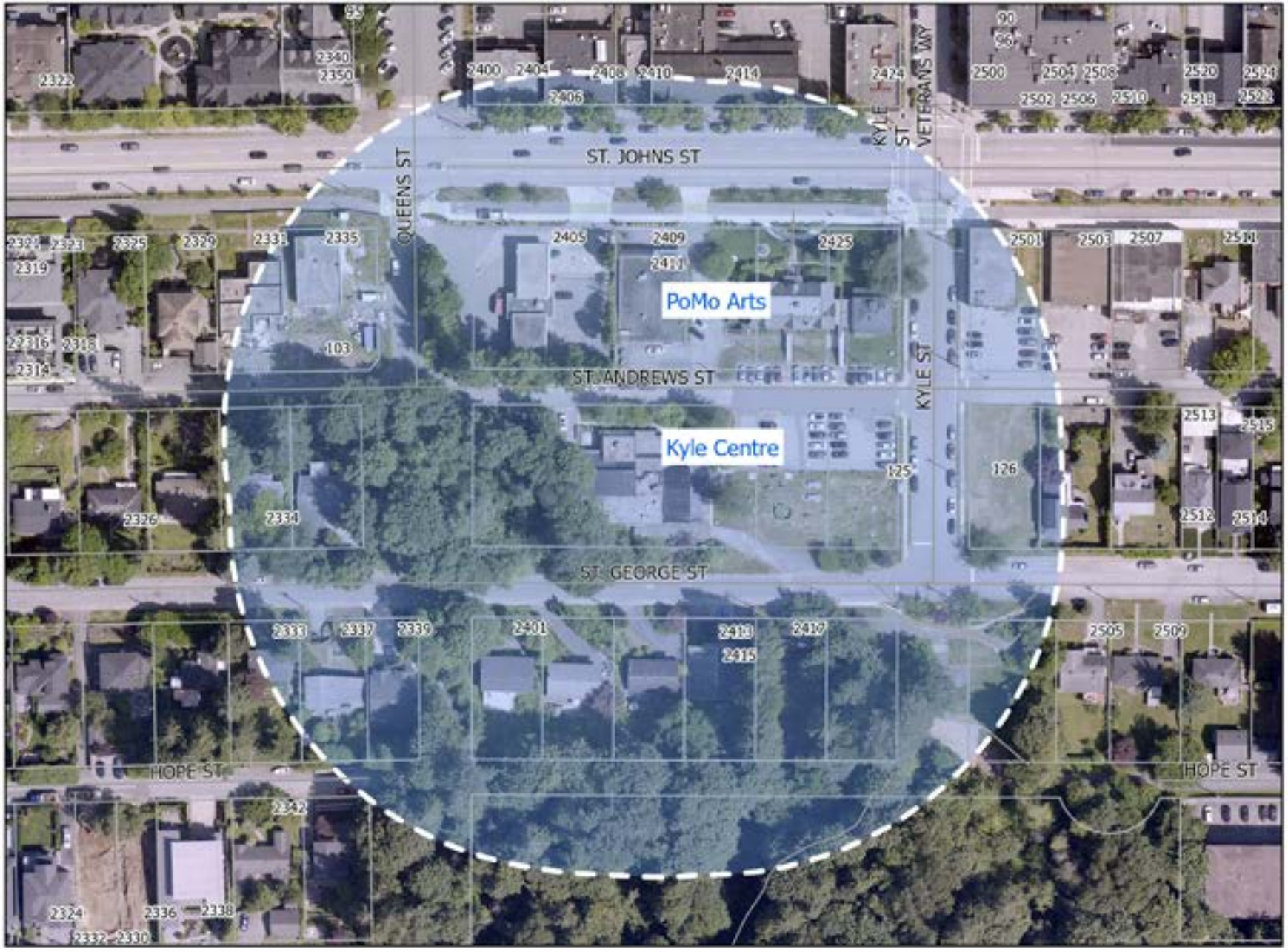
100m Radius Map - Heritage Mountain Community Centre, 200 Panorama Place



100m Radius Map - Glenayre Community Centre, 492 Glencoe Drive



100m Radius Map - Kyle Centre, 125 Kyle Street



100m Radius Map - Recreation Complex, 300 Ioco Road

